

Township of Upper St. Clair

THERE WILL BE A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF UPPER ST. CLAIR AT 7:30 P.M. ON MONDAY, APRIL 7, 2025 AT THE TOWNSHIP OF UPPER ST. CLAIR MUNICIPAL BUILDING, BOARD OF COMMISSIONERS' MEETING ROOM, 1820 MCLAUGHLIN RUN ROAD, UPPER ST. CLAIR, PA 15241.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Proclamation Recognizing National Library Week in Upper St. Clair, April 6-12, 2025. (Proclamation enclosed) (Commissioner Enck to present)
5. Certificates of Achievement Recognizing Upper St. Clair High School Swim Team members, Nazar Zoukovski, Ben Whiteford, Griffin Tomscheck, and Liam Tomb for their wins at the Western Pennsylvania Interscholastic Athletic League (WPIAL) Championships. (Certificates enclosed) (Commissioner Thomas to present)
6. Review of the Board of Commissioners' Regular Meeting Minutes of March 3, 2025. (Minutes enclosed)
7. Comments from Citizens and Taxpayers on Matters Not Included on the Agenda.

OLD BUSINESS

8. None.

NEW BUSINESS

9. Public Hearing Re. PLC25-0001 – St. Clair Country Club Paddle Courts – Unified Conditional Use Preliminary and Final Land Development Approval. (Memorandum enclosed)
10. Recommendation Re. Approval of Contract. (Memorandum enclosed)
11. Recommendation Re. Approval of Appointments to Volunteer Boards. (Memorandum and Resolution 1775 enclosed)
12. Other Business.
13. Adjournment.

MEMORANDUM

To: Board of Commissioners
From: Matthew R. Serakowski, Township Manager
Date: April 4, 2025
Subject: **RECOMMENDATION RE. RECOGNITIONS**

Staff has prepared the attached Proclamation and Certificates of Achievements to be presented at the April 7, 2025 Regular Meeting of the Board recognizing:

- April 6 - 12, 2025, as National Library Week in Upper St. Clair (*Proclamation*).
- Upper St. Clair High School Swim Team members Nazar Zoukovski, Ben Whiteford, Griffin Tomscheck, and Liam Tomb for their wins at the Western Pennsylvania Interscholastic Athletic League (WPIAL) Championships (*Certificates of Achievement*).



/pec
Attachments

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Official Proclamation

Township of Upper St. Clair

A PROCLAMATION OF THE TOWNSHIP OF UPPER ST. CLAIR, A HOME RULE MUNICIPALITY, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, DESIGNATING APRIL 6-12, 2025 AS NATIONAL LIBRARY WEEK IN UPPER ST. CLAIR.

- WHEREAS, *libraries spark creativity, fuel imagination, and inspire lifelong learning, offering a space where individuals of all ages can explore new ideas and be drawn to new possibilities; and serve as vibrant community hubs, connecting people with knowledge, technology, and resources while fostering civic engagement, critical thinking and lifelong learning; and,*
- WHEREAS, *libraries provide free and equal access to books, digital tools, and innovative programming, ensuring that all individuals – regardless of background – have the support they need to learn, connect, and thrive; and,*
- WHEREAS, *libraries partner with schools, businesses, and organizations, connecting the dots to maximize resources, increase efficiency, and expand access to essential services, strengthening the entire community; and,*
- WHEREAS, *libraries empower job seekers, entrepreneurs, and lifelong learners by providing access to resources, training, and opportunities that support career growth and economic success; and,*
- WHEREAS, *libraries nurture young minds through Storytimes, STEAM programs, and literacy initiatives, fostering curiosity and a love of learning that lasts a lifetime; and,*
- WHEREAS, *libraries protect the right to read, think, and explore, standing as champions of intellectual freedom and free expression: and,*
- WHEREAS, *dedicated librarians and library workers provide welcoming spaces that inspire discovery, collaboration, and creativity for all; and,*
- WHEREAS, *libraries, librarians, and library workers across the country are joining together to celebrate National Library Week under the theme “Drawn to the Library”™.*
- NOW, THEREFORE, BE IT PROCLAIMED, by the Board of Commissioners of the Township of Upper St. Clair as follows:
- THAT, *the week of April 6-12, 2025, is designated as National Library Week in Upper St. Clair and we encourage all residents to visit their library, explore its resources, and celebrate all the ways that the library draws us together as a community.*

ADOPTED this 7th day of April, 2025

TOWNSHIP OF UPPER ST. CLAIR

By *Daniel Wary*
President, Board of Commissioners

ATTEST:

[Signature]
Township Manager/Secretary



Township of Upper St. Clair



ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA

Awards This

CERTIFICATE OF ACHIEVEMENT

to

Nazar Zoukovski

In recognition of outstanding performance, the Township and its residents, congratulate you on winning the 2025 Western Pennsylvania Interscholastic Athletic League (WPIAL) Boys' Swimming Class AAA Championships in the 100-yard Freestyle and assisting your team in winning the 200-Yard Medley Relay, for placing 2nd in the 200-yard Freestyle, and assisting your team in placing 3rd in the 200-Yard Freestyle Relay; for placing 3rd at the 2025 Pennsylvania Interscholastic Athletic Association (PIAA) Boys' Swimming Class AAA Championships in the 200-Yard Freestyle, placing 5th in the 100-yard Freestyle, and for assisting your team in placing 3rd in the 200-yard Medley Relay and 4th in the 200-yard Freestyle Relay. You are also commended for your commitment to both individual and team excellence and your valuable contribution to the team's achievement of 2nd place at the WPIAL and 5th place at the PIAA Championships which concluded a successful 2024 - 2025 season.

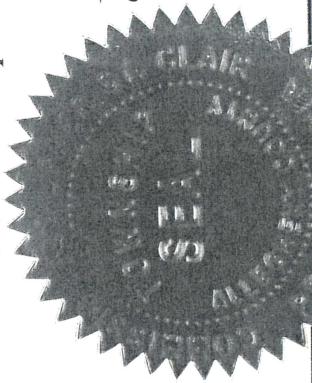
*Presented this 7th Day
of April, 2025*

Paul Ray

President, Board of Commissioners

[Signature]

Township Manager



Township of Upper St. Clair

Township of



USC

Upper St. Clair

ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA

Awards This

CERTIFICATE OF ACHIEVEMENT

to

Ben Whiteford

In recognition of outstanding performance, the Township and its residents, congratulate you on assisting your team in winning the 2025 Western Pennsylvania Interscholastic Athletic League (WPIAL) Boys' Swimming Class AAA Championships in the 200-yard Medley Relay, placing 3rd in the 100-yard Butterfly and 100-yard Backstroke, and assisting your team in placing 3rd in the 200-Yard Freestyle Relay; for assisting your team in placing 3rd at the 2025 Pennsylvania Interscholastic Athletic Association (PIAA) Boys' Swimming Class AAA Championships in the 200-yard Medley and 4th in the 200-Yard Freestyle Relay, and for placing 5th in the 100-Yard Butterfly and 100-Yard Backstroke. You are also commended for your commitment to both individual and team excellence and your valuable contribution to the team's achievement of 2nd place at the WPIAL and 5th place at the PIAA Championships which concluded a successful 2024 - 2025 season.

Presented this 7th Day
of April, 2025

Amil Ray

President, Board of Commissioners

Amil Ray

Township Manager

Township of Upper St. Clair

Township of



USC

Upper St. Clair

ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA

Awards This

CERTIFICATE OF ACHIEVEMENT

to

Griffin Tomscheck

In recognition of outstanding performance, the Township and its residents, congratulate you on assisting your team in winning the 2025 Western Pennsylvania Interscholastic Athletic League (WPIAL) Boys' Swimming Class AAA Championships in the 200-yard Medley Relay, for placing 3rd in the 200-yard Freestyle Relay, placing 4th in the 100-yard Breaststroke and 7th in the 50-Yard Freestyle; for assisting your team in placing 3rd at the 2025 Pennsylvania Interscholastic Athletic Association (PIAA) Boys' Swimming Class AAA Championships in the 200-yard Medley and 4th in the 200-Yard Freestyle Relay, and for placing 13th in the 100-Yard Breaststroke. You are also commended for your commitment to both individual and team excellence and your valuable contribution to the team's achievement of 2nd place at the WPIAL and 5th place at the PIAA Championships which concluded a successful 2024 - 2025 season.

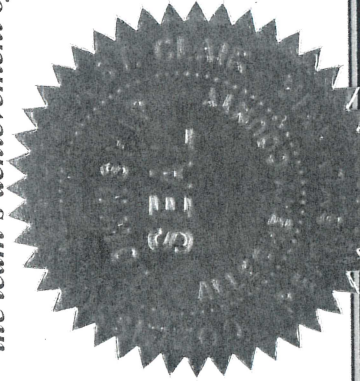
Presented this 7th Day
of April, 2025

David Mary

President, Board of Commissioners

M. C. L. C.

Township Manager



Township of Upper St. Clair



ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA

Awards This

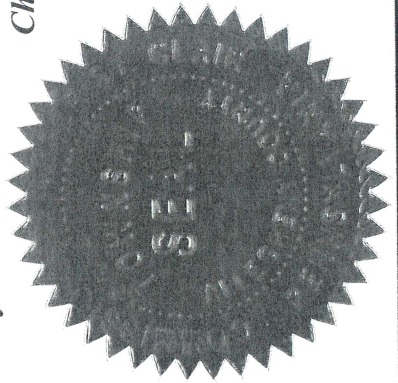
CERTIFICATE OF ACHIEVEMENT

to

Liam Tomb

In recognition of outstanding performance, the Township and its residents, congratulate you on assisting your team in winning the 2025 Western Pennsylvania Interscholastic Athletic League (WPIAL) Boys' Swimming Class AAA Championships in the 200-yard Medley Relay, for placing 8th in the 100-yard Breaststroke, 9th in the 100-Yard Butterfly, and 14th in the 400-Yard Freestyle Relay; for assisting your team in placing 3rd at the 2025 Pennsylvania Interscholastic Athletic Association (PIAA) Boys' Swimming Class AAA Championships in the 200-yard Medley Relay. You are also commended for your commitment to both individual and team excellence and your valuable contribution to the team's achievement of 2nd place at the WPIAL and 5th place at the PIAA Championships which concluded a successful 2024 - 2025 season.

Presented this 7th Day
of April, 2025



David Harg

President, Board of Commissioners

M. L. L.

Township Manager

BOARD OF COMMISSIONERS MEETING MINUTES

March 3, 2025

The regular meeting of the Board of Commissioners of the Township of Upper St. Clair, duly advertised and posted in accordance with law, was called to order at 7:30 PM on Monday, March 3, 2025, at the Township of Upper St. Clair Municipal Building, Board of Commissioners' Meeting Room, Upper St. Clair, PA. The Pledge of Allegiance was recited by all present.

PRESENT:	Commissioner Paoly	President
	Commissioner Plutko	Vice President
	Commissioner Enck	
	Commissioner Graves	
	Commissioner Pardini	
	Commissioner Thomas	
	Matthew R. Serakowski	Township Manager
	Mark Mansfield	Assistant Township Manager
	Mark P. Romito	Director of Finance
	Adam A. Benigni	Director of Community Development
	Irving S. Firman	Township Attorney
	Michael J. Galet, P.E.	Township Engineer
	Prudence Cooper	Recording Secretary

EXCUSED: Commissioner Burlingame

PUBLIC: Two people attended.

REVIEW OF BOARD OF COMMISSIONERS' REGULAR MEETING MINUTES OF FEBRUARY 3, 2025

Commissioner Thomas moved to approve the Regular Meeting Minutes of February 3, 2025. This was seconded by Commissioner Graves and carried with a 6-0 voice vote.

PUBLIC COMMENTS

None.

OLD BUSINESS

None.

NEW BUSINESS

RECOMMENDATION RE. DISPOSAL OF RECORDS

Mr. Mansfield stated that Staff has prepared Resolution No. 1772, which authorizes the disposal of various Township records in accordance with the Municipal Records Retention and Disposition Schedule referenced in Chapter 11 of the Township Code. Staff recommends the adoption of Resolution No.1772, which may be accomplished by a simple motion and roll call vote.

Commissioner Paoly asked if there were any questions from the Board or the public and there were none.

MOTION AND VOTE TO ADOPT RESOLUTION NO. 1772

Commissioner Enck moved to adopt Resolution No. 1772 authorizing the disposal of various Township records in accordance with the Municipal Records Retention and Disposition Schedule referenced in Chapter 11.7. of the Township Code. This was seconded by Commissioner Plutko and carried with a 6-0 roll call vote.

RECOMMENDATION RE. APPROVAL OF CONTRACTS

Mr. Mansfield stated that Staff recommends the following contracts for the Board's approval in accordance with Township Code:

Mele & Mele & Sons, Inc.	2025 Annual Street Resurfacing with: Alternate #1 – Municipal Building Parking Lots Alternate #2 – Township Park Improvements Added: Morton Fire Station Parking Lot	\$2,499,968.65
John T. Subrick, Inc.	Old Farm Road Trail Renovation Project Phase 2	\$ 395,329.00
Keystone Ridge Designs	Morton Fields Complex Furnishings	\$ 120,692.00
Pioneer Athletics	Morton Fields Complex Soccer Goals	\$ 52,440.00

A simple motion and voice vote will authorize these actions.

Commissioner Paoly asked if there were any questions or comments from the Board or the public and there were none.

MOTION AND VOTE TO APPROVE CONTRACTS

Commissioner Thomas moved to approve the above contracts. This was seconded by Commissioner Pardini and carried with a 6-0 voice vote.

RECOMMENDATION RE. ADOPTION OF RESOLUTION FOR THE ACQUISITION OF REAL ESTATE PRESENTLY OWNED BY NANCY J. LEYGRAAF, TRUSTEE UNDER THE TESTAMENTARY REMAINDER TRUST UNDER THE WILL OF PAUL A. ORIENT, LOCATED AT 1610 MCLAUGHLIN RUN ROAD

Mr. Benigni stated the Township intends to purchase parcels 395-A-80 and 395-E-70, presently owned by Nancy J. Leygraaf located at 1610 McLaughlin Run Road. The total area of the parcels is 6.47 acres and the owner has agreed to sell the property to the Township for \$245,000.

Staff is recommending the approval of Resolution No. 1773 which authorizes the purchase of this property. This may be accomplished by a simple motion and roll call vote.

In response to Commissioner Graves's inquiry regarding the Township's interest in this property, Mr. Benigni stated that there are a variety of ideas for the use of this property including Parks and Recreation or Public Works functions; however, nothing has been designed yet.

Mr. Serakowski added that the purchase of this property follows the previous acquisition of the Delach property next to Marmion Field and the goals of the Township to lock up the property on that side of the road from the roundabout to the cloverleaf. This plan has been going on for over two years and there is one more piece of property to be acquired.

Commissioner Paoly asked if there were any questions from the Board or the public and there were none.

MOTION AND VOTE TO ADOPT RESOLUTION NO. 1773

Commissioner Pardini moved to adopt Resolution No. 1773 Re. the Acquisition of Real Estate presently owned by Nancy J. Leygraaf, Trustee Under the Testamentary Remainder Trust under the Will of Paul A. Orient, located at 1610 McLaughlin Run Road. This was seconded by Commissioner Enck and carried with a 6-0 roll call vote.

RECOMMENDATION RE. APPROVAL FOR A GRANT APPLICATION THROUGH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE ACQUISITION OF PROPERTY LOCATED AT 1610 MCLAUGHLIN RUN ROAD

Mr. Benigni stated that even though the Township has budgeted for the purchase of the two parcels of property totaling 6.47 acres located at 1610 McLaughlin Run Road, the Township desires to apply for a grant through the Greenways, Trails and Recreation Program of the Commonwealth Financing Authority in the amount of \$210,000 for this acquisition.

Staff is recommending the approval of Resolution No. 1774 authorizing Mark S. Mansfield, Assistant Township Manager, to file all applications, documents and forms between the Township of Upper St. Clair and the Department of Community and Economic Development. This may be accomplished by a simple motion and roll call vote.

Commissioner Plutko asked for an explanation as to why the grant is for \$210,000 when the purchase price is \$245,000. Mr. Benigni responded that the grant requires a 15% match, so we wanted to maximize the asking price and minimize the match.

Commissioner Paoly asked if there were any questions from the Board or the public and there were none.

MOTION AND VOTE TO ADOPT RESOLUTION NO. 1774

Commissioner Thomas moved to adopt Resolution No. 1774 Re. Approval for a Grant Application through the Department of Community and Economic Development for the Acquisition of Property Located at 1610 McLaughlin Run Road. This was seconded by Commissioner Plutko and carried with a 6-0 roll call vote.

RECOMMENDATION RE. AMENDMENT TO THE GENERAL EMPLOYEES' PENSION PLAN DOCUMENT

Mr. Romito stated that Bill No. 2-25 will amend the Upper St. Clair General Employees' Pension Plan document to be consistent with the current Teamsters 205 labor contract that was recently approved. The amendment updates the unit benefits in Section 4.02 for 2025 and 2026.

Staff recommends adoption of Bill No. 2-25 which may be accomplished by a simple motion and roll call vote.

Commissioner Paoly asked if there were any questions from the Board or the public and there were none.

MOTION AND VOTE TO ADOPT BILL NO. 2-25

Commissioner Enck moved to adopt Bill No. 2-25 Re. Amendment to the General Employees' Pension Plan Document. This was seconded by Commissioner Thomas and carried with a 6-0 roll call vote.

OTHER BUSINESS

None.

ADJOURNMENT

Following a motion for adjournment by Commissioner Pardini and a second by Commissioner Thomas which carried with a 6-0 voice vote, the meeting was adjourned at approximately 7:41PM.

Prudence Cooper
Recording Secretary
March 3, 2025

MEMORANDUM

To: Matthew R. Serakowski, Township Manager

From: Adam A. Benigni, AICP, Director of Planning and Community Development

Date: April 4, 2025

Subject: PUBLIC HEARING RE. PLC25-0001 – ST. CLAIR COUNTRY CLUB PADDLE COURTS
– UNIFIED CONDITIONAL USE PRELIMINARY AND FINAL LAND DEVELOPMENT
APPROVAL

GENERAL INFORMATION

Applicant: St. Clair Country Club

Landowner: St. Clair Country Club

Action Requested: Unified Conditional Use / Preliminary and Final Land Development Approval

Purpose: To relocate paddle courts

Zoning: R-LI, Low Intensity Residential District

Location: 2300 Old Washington Road

Lot/Block No.: 478-G-110

Size: 238.8 acres

Existing Land Use: Country Club and Golf Course

Surrounding Land Use & Zoning: North: R1, Single Family Residential District
West: R1, Single Family Residential District
East: R1, Single Family Residential District
South: R1, Single Family Residential District

Procedural History: 01/02/25: Application filed
01/16/25: Application tabled
02/20/25: Planning Commission Review
04/07/25: Public Hearing scheduled to open

TOWNSHIP EXHIBIT NO. 12

TO: Matthew R. Serakowski, Township Manager
FROM: Adam A. Benigni, AICP, Director of Planning and Community Development
DATE: April 4, 2025
**IN RE: PUBLIC HEARING RE. PLC25-0001 – ST. CLAIR COUNTRY CLUB
PADDLE COURTS – UNIFIED CONDITIONAL USE PRELIMINARY AND
FINAL LAND DEVELOPMENT APPROVAL**

Page 2

Public Hearing

A public hearing has been scheduled for Monday, April 7, 2025, beginning at 7:30 P.M., or shortly thereafter, Board of Commissioners Meeting Room, Township Municipal Building.

Public Notice

The hearing has been duly advertised and notice properly given in accordance with the Municipalities Planning Code and the Code of the Township. (See Twp. Ex. Nos. 4-6)

Recommended Public Hearing Procedure

1. Swearing in of testifiers;
2. Presentation of exhibits by the Director of Planning and Community Development;
3. Applicant's presentation of application;
4. Questions from the Board of Commissioners;
5. Testimony from the public;
6. Continue the hearing to Monday, May 5, 2025 for the purpose of taking staff testimony.

Exhibits

The following Exhibits will be entered into evidence at the public hearing on April 7, 2025:

Township

1. Code of the Township by reference
2. Staff Reports dated January 14, 2025 and February 18, 2025
3. Planning Commission letter of recommendation dated February 21, 2025
4. Legal Notice with confirmation dated March 5, 2025
5. List of Persons Notified of Public Hearing
6. Legal Notice Posting Memo to Public Works with proof of posting dated March 6, 2025
7. Application to County Letter dated January 3, 2025
8. Township Engineer's review memo dated January 10, 2025

TO: Matthew R. Serakowski, Township Manager
FROM: Adam A. Benigni, AICP, Director of Planning and Community Development
DATE: April 4, 2025
**IN RE: PUBLIC HEARING RE. PLC25-0001 – ST. CLAIR COUNTRY CLUB
PADDLE COURTS – UNIFIED CONDITIONAL USE PRELIMINARY AND
FINAL LAND DEVELOPMENT APPROVAL**
Page 3

9. Township Engineer's review memo dated February 17, 2025
10. Township Engineer's review memo dated March 5, 2025
11. Confirmation of Court Reporter for 1st public hearing on March 5, 2025
12. Pennsylvania Municipalities Planning Code by reference
13. Memo dated April 4, 2024 to Matthew R. Serakowski from Adam A. Benigni (this memo)

Applicant

1. Planning Commission Application with checklists, date stamp received January 2, 2025
2. Final Design Plan Set, prepared by LBA Landscape Architecture dated January 2, 2025, date stamp received January 2, 2025.
3. Engineering Schematic prepared by J.R. Gales Associates date January 8, 2025, revised February 3, 2025, date stamp received February 6, 2025.
4. Postconstruction Stormwater Management Plan dated December 2025, revised February 2025, date stamp received February 6, 2025
5. Erosion and Sediment Pollution Control Report dated December 2024, date stamp received January 2, 2025.
6. Response Letter from Joseph Hackett, RLA, Principal dated February 6, 2025, regarding Gateways comment letter dated January 10, 2025, date stamp received February 6, 2025.
7. Construction Estimate dated February 3, 2025, date stamp received February 6, 2025.
8. Sound level Report prepared by Oeler Industries, Inc, dated February 5, 2025, date stamp received February 6, 2025.
9. St. Clair Country Club Final Design Presentation date stamp received February 6, 2025.

Planning Commission Recommendation

The Planning Commission reviewed this application on January 16, 2025 and February 20, 2025 at which time they recommended approval subject to certain conditions. A copy of the Planning Commission's letter of recommendation is Attachment 1.

TO: Matthew R. Serakowski, Township Manager
FROM: Adam A. Benigni, AICP, Director of Planning and Community Development
DATE: April 4, 2025
IN RE: PUBLIC HEARING RE. PLC25-0001 – ST. CLAIR COUNTRY CLUB
PADDLE COURTS – UNIFIED CONDITIONAL USE PRELIMINARY AND
FINAL LAND DEVELOPMENT APPROVAL Page 4

Comment

The subject property consists of a country club and golf course built in September of 1930. The existing building was constructed prior to the Township's adoption of a zoning code in 1947. Over the past few decades, the St. Clair Country Club has remodeled the club pool (1972), added the golf shop facility (1999), expanded the existing clubhouse (2001) and renovated the golf course (mid-2000s). Additionally, the applicant received approval to redevelop the Terrace Nine course and relocation of the driving range in 2024. The purpose of this submission is to relocate paddle courts on the property that are to be removed as a part of the Terrace Nine course relocation.

Staff Recommendation

It is recommended that the hearing be continued to Monday, May 5, 2025, for the purpose of taking staff testimony.

Attachment

1. Planning Commission letter of recommendation, Twp. Ex. 3

**TOWNSHIP OF UPPER ST. CLAIR
PLANNING COMMISSION - 2025**

**Yvonne Piecknick, Chairperson
Jeffrey Krantz, Vice Chairman
Adam McGurk, AICP, Secretary**

**David Wade
Jake Polochak
Robin Weissert
David Siorta**

TO: The Board of Commissioners

FROM: The Planning Commission

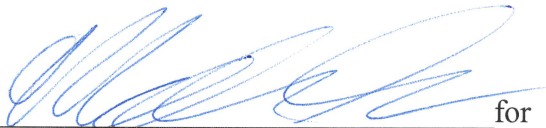
DATE: February 21, 2025

**IN RE: PLC25-0001 – ST. CLAIR COUNTRY CLUB PADDLE COURTS –
UNIFIED CONDITIONAL USE PRELIMINARY AND
FINAL LAND DEVELOPMENT APPROVAL**

At its regular meeting on February 20, 2025, the Planning Commission adopted the following motion with reference to the subject:

MOTION: **THAT the Planning Commission recommends approval by the Board of Commissioners.**

Motion by Mr. Krantz, seconded by Ms. Weissert, carried by unanimous voice vote, 7–0.



Yvonne Piecknick, Chairperson

MEMORANDUM

To: Board of Commissioners
From: Matthew R. Serakowski, Township Manager
Date: April 4, 2025
Subject: **RECOMMENDATION RE. APPROVAL OF CONTRACT**

Staff recommends the following contract for the Board's approval in accordance with Township Code:

Tri-Star Ford Blairsville, PA	Two (2) 2025 Ford F600 Super Duty 4x4 Cab & Chassis Trucks @ \$58,831.00 each	\$117,662.00
	One (1) 2025 Ford F550 Super Duty 4x4 Cab & Chassis	\$ 58,533.00

A simple motion and voice vote will authorize the above action.



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MEMORANDUM

To: Board of Commissioners

From: Matthew R. Serakowski, Township Manager

Date: April 4, 2025

Subject: **RECOMMENDATION RE. APPROVAL OF APPOINTMENTS TO VOLUNTEER BOARDS**

On Monday, February 24, 2025, Monday, March 3, 2025 and Wednesday, March 5, 2025 at publicly advertised meetings of the Board of Commissioners, Township Staff and Commissioners interviewed 19 residents interested in serving on a volunteer board for vacancies within the Building and Fire Code Appeals and Advisory Board, Library Board, Parks & Recreation Advisory Board, and the Zoning Hearing Board.

Following discussion at the conclusion of all interviews, the candidates below were recommended to fill open positions. These appointments may be approved by simple motion and voice vote.

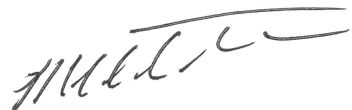
- **Building and Fire Codes Appeals and Advisory Board**
 - Firas Abdelahad, Term expiring 12/31/25
- **Library Board**
 - Beth DeWalt, Term expiring 12/31/27
- **Parks & Recreation Advisory Board**
 - Saralynne DelRaso, Term expiring 12/31/27

The Pennsylvania Municipalities Planning Code authorizes the Board of Commissioners to appoint residents of the municipality to the Zoning Hearing Board by Resolution. Therefore, staff recommends the Board approve Resolution No. 1775 by simple motion and roll call vote.

- **Zoning Hearing Board**
 - Steven Gibbs, Reappointment to Regular Position, Term expiring 12/31/2025
 - Timothy Quinn, New Appointment to Alternate Position, Term expiring 12/31/2026
 - Adam Sheldon, New Appointment to Alternate Position, Term expiring 12/31/2026

Attachment

- Resolution No. 1775



TOWNSHIP OF UPPER ST. CLAIR

RESOLUTION NO. 1775

A RESOLUTION OF THE TOWNSHIP OF UPPER ST. CLAIR, A HOME RULE MUNICIPALITY, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA REAPPOINTING STEVEN GIBBS AND APPOINTING TIMOTHY QUINN AND ADAM SHELDON TO THE ZONING HEARING BOARD.

WHEREAS, Act 247 of 1968 ("the Pennsylvania Municipalities Planning Code"), authorizes the Board of Commissioners of Upper St. Clair to appoint residents of the municipality to the Zoning Hearing Board by resolution; and,

WHEREAS, the Township of Upper St. Clair Board of Commissioners has determined that these appointments will carry out the duties and responsibilities on the Zoning Hearing Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Upper St. Clair, and it is hereby resolved by the authority of the same:

THAT, Steven Gibbs is reappointed to the Zoning Hearing Board as a regular member with the term ending December 31, 2025; and,

THAT, Timothy Quinn is appointed to the Zoning Hearing Board as an alternate member with the term ending December 31, 2026; and,

THAT, Adam Sheldon is appointed to the Zoning Hearing Board as an alternate member with the term ending December 31, 2026.

ADOPTED THIS 7th DAY OF APRIL, 2025.

TOWNSHIP OF UPPER ST. CLAIR

ATTEST:

By: _____
President, Board of Commissioners

Township Manager/Secretary